

ENTRY FORM FOR Oxfordshire Artweeks 2020

Closing date (PAPER forms): 30th NOVEMBER 2019

If you are taking part in Artweeks, you must also have Artweeks Membership

for the year in which you plan to exhibit, this should be included with this application, or have been paid on-line.

Please keep a copy of this form for your own records. Please complete this form clearly, using BLOCK CAPITALS

A PROOF WILL BE SENT TO YOU BY 31ST DECEMBER – Please contact the office ASAP in the 1ST week January if you have not received a proof.

Office Use Only Admin Ref:	Date Received	£ Received	Image received

EXHIBITOR'S / GROUP CO-ORDINATOR'S CONTACT DETAILS (this section will not appear in the guide)

Exhibition Contact Name:																											
Business – Gallery – Large – Non-Selling Group Name:																											
Home Address line1																											
Line 2																											
Town																											
County																											
Postcode																											
Daytime Tel																											
Email																											

1. I / We are entering Artweeks as: (Please circle one)

Solo Artist	Pair of Artists	Three Artists	Large Group 4+	Business/ Gallery	NON-Selling(School/Charity)
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2. IN WHICH SECTION OF THE GUIDE DO YOU WISH YOUR SITE TO APPEAR?

Please circle an area within your region closest to your venue.

OXFORD CITY	Oxford City South	Oxford City West	Oxford City East	Headington	Summertown	Jericho
SOUTH OXFORDSHIRE	Faringdon	Thame	Wantage	Wheatley	Henley-on-Thames	
	Abingdon	Didcot	Wallingford			
NORTH OXFORDSHIRE	Burford	Woodstock	Bicester	Witney	Chipping Norton	
	Bampton	Eynsham	Kidlington	Banbury	Charlbury	

This section will appear in print, in the guide and on the website

3. Medium - Please mark all main media that will be exhibited. (Artweeks reserves the right to change media to 'various' if more than two are selected for printed guide. All media will be used on-line.)*Mixed media - Pieces of work incorporating more than one physical medium

<input type="checkbox"/> Ceramics	<input type="checkbox"/> Digital Art	<input type="checkbox"/> Drawing	<input type="checkbox"/> Engraving	<input type="checkbox"/> Furniture
<input type="checkbox"/> Glass	<input type="checkbox"/> Jewellery	<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Mixed Media*	<input type="checkbox"/> Mosaics
<input type="checkbox"/> New Media	<input type="checkbox"/> Painting	<input type="checkbox"/> Paper	<input type="checkbox"/> Photography	<input type="checkbox"/> Pottery
<input type="checkbox"/> Printmaking	<input type="checkbox"/> Sculpture	<input type="checkbox"/> Silversmithing	<input type="checkbox"/> Textiles	<input type="checkbox"/> Wood

4. NAME(S): Artists/group

Exhibiting Artists' Names		postcode
First Name	Surname	

OR Large/non-selling group or business name [large groups please list all artists on a separate sheet and whether their membership will be paid on-line, enclosed or coming separately]

NAME:

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5. BRIEF DESCRIPTION OF YOUR EVENT – approx 12-15 words max

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6. VENUE DETAILS

VENUE ADDRESS Line 1										
Line 2 (if required)										
Town										
County										
Postcode [we cannot process your entry without a postcode]										
Tel:										
Email or web URL										
Facilities available Please tick	Wheelchair access	Open studio	Demonstrations	Teas	Parking available	Workshop/ Class teacher				

7. OPENING DETAILS DATES – OPEN
Please mark calendar with a cross on the days you will be open
Note 8th & 25th are Bank Holidays

May 2nd – 25th 2020
South Oxfordshire 2nd-10th [**FRIDAY 8th** Bank Holiday [moved to coincide with the 75th anniversary of VE Day]
North Oxfordshire 9th-17th
Oxford City 16th-25th
 [25th Bank Holiday Monday]

MAY 2020						
Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25						

Opening HOURS Recommended 11-6pm	Weekdays	Weekends if different	Late night (Optional)(Day & Time)
8. Image for the guide Enclosed: Please circle	Emailed (Image minimum size 800x800 pixels max file size 4MB)		Photo (minimum size postcard A6, maximum size A4)
Emailed Images Address image sent from:	Date Emailed: File Name: MUST include exhibiting artist(s) or group name & region		Email to: artweeks@artweeks.org Contact office if you do not receive acknowledgement.

Artweeks promotion material that MUST be pre-ordered by deadline: Please order me:

_____ Vinyl FLAGS	£ 18.00 each	Artweeks Logo 560mm x 495mm
_____ BUNTING	£ 18.00 each	Blue/orange/white with logo 10m lengths
_____ Vinyl 6 x2ft BANNERS	£ 75.00 each	Artweeks logo in 2018 design on plain background
_____ Directional boards	£5.00 each	Yellow plastic boards with ARTWEEKS & arrows

<p>ARTWEEKS' GUIDES: Number of guides required: please circle: 0 / 25 / 50 / 100 / 150 / 200 / 300 / 400</p> <p>If you require a larger quantity please state how many _____ and on a separate sheet, where these will be distributed.</p> <p>Please indicate the number of printed Artweeks guides you require, bearing in mind that the cost to produce each one is about £1 so please only order what you can distribute in the run up to your exhibition. These figures will be used as an indication only: we print 50,000 copies which need to be distributed evenly across the county and beyond. If you receive less than you have indicated it will be because we have taken into consideration the quantity of guides being distributed in your local area.</p> <p>Tel: 01865 865596 Email: artweeks@artweeks.org Closing date for paper entries: 30th NOVEMBER, 2019</p>	1x SAE for return of image if required.	Optional
	Membership Form(s), & fee (s)	£
	Entry Form & fees Entry Fees £	£
	Number of members paid on-line:	
	Number of lengths of Bunting _____	£
	Number of flags ordered _____	£
	Number of Banners ordered _____	£
	Number of Car stickers ordered _____	£
	TOTAL cheque enclosed Cheques Payable to: 'Artweeks' Post entries too: Oxfordshire Artweeks, 8 Hazel Road, Oxford OX2 9LF	£