

5. BRIEF DESCRIPTION OF YOUR EVENT – approx 12-15 words max

6. VENUE DETAILS

VENUE ADDRESS Line 1											
Line 2 (if required)											
Town											
County											
Postcode [we cannot process your entry without a postcode]											
Tel:											
Email or web URL											
Facilities available Please tick	Wheelchair access	Open studio	Demonstrations	Teas	Parking available	Workshop/ Class teacher	OPEN Xmas Exhibitions				

NOTE: New Xmas Exhibition By ticking this box you are highlighting your intention to exhibit in a short Christmas show during Nov/Dec.

7. OPENING DETAILS DATES – OPEN <i>Please mark calendar with a cross on the days you will be open</i> <i>Note 6th & 27th Bank Holidays</i>	May 4th-27th 2019 Oxford City: 4-12 May [6th Bank Holiday Monday] South Oxfordshire: 11-19 May North Oxfordshire: 18-27 May [27th Bank Holiday Monday]	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th>Sat</th><th>Sun</th><th>Mon</th><th>Tues</th><th>Wed</th><th>Thur</th><th>Fri</th> </tr> <tr> <td>4</td><td>5</td><td style="background-color: yellow;">6</td><td>7</td><td>8</td><td>9</td><td>10</td> </tr> <tr> <td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td> </tr> <tr> <td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td> </tr> <tr> <td>25</td><td>26</td><td style="background-color: yellow;">27</td><td></td><td></td><td></td><td></td> </tr> </table>	Sat	Sun	Mon	Tues	Wed	Thur	Fri	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27				
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25	26	27																																			

Opening HOURS Recommended 11-6pm	Weekdays	Weekends if different	Late night (Optional)(Day & Time)
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8. Image for the guide Enclosed: Please circle	Emailed (Image minimum size 800x800 pixels max file size 4MB)	Photo (minimum size postcard A6, maximum size A4)
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Emailed Images Address image sent from:	Date Emailed: File Name: MUST include exhibiting artist(s) or group name & region	Email to: artweeks@artweeks.org Contact office if you do not receive acknowledgement.
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Artweeks promotion material that MUST be pre-ordered by deadline: Please order me:

_____ Vinyl FLAGS	£ 18.00 each	Artweeks Logo 560mm x 495mm
_____ BUNTING	£ 18.00 each	Blue/orange/white with logo 10m lengths
_____ Vinyl 6 x2ft BANNERS	£ 75.00 each	Artweeks logo in 2018 design on plain background

<p>ARTWEEKS' GUIDES: Number of guides required: please circle: 0 / 25 / 50 / 100 / 150 / 200 / 300 / 400 If you require a larger quantity please state how many _____ and on a separate sheet, where these will be distributed.</p> <p>Please indicate the number of printed Artweeks guides you require, bearing in mind that the cost to produce each one is about £1 so please only order what you can distribute in the run up to your exhibition. These figures will be used as an indication only: we print 50,000 copies which need to be distributed evenly across the county and beyond. If you receive less than you have indicated it will be because we have taken into consideration the quantity of guides being distributed in your local area. Tel: 01865 865596 Email: artweeks@artweeks.org Closing date for paper entries: 30th NOVEMBER, 2018</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>1x SAE for return of image if required.</td> <td>Optional</td> </tr> <tr> <td>Membership Form(s), & fee (s)</td> <td>£</td> </tr> <tr> <td>Entry Form & fees Entry Fees £</td> <td>£</td> </tr> <tr> <td>Number of members paid on-line:</td> <td></td> </tr> <tr> <td>Number of lengths of Bunting _____</td> <td>£</td> </tr> <tr> <td>Number of flags ordered _____</td> <td>£</td> </tr> <tr> <td>Number of Banners ordered _____</td> <td>£</td> </tr> <tr> <td>Number of Car stickers ordered _____</td> <td>£</td> </tr> <tr> <td>TOTAL cheque enclosed</td> <td>£</td> </tr> <tr> <td colspan="2">Cheques Payable to: 'Artweeks'</td> </tr> <tr> <td colspan="2">Post entries too: Oxfordshire Artweeks,</td> </tr> <tr> <td colspan="2">8 Hazel Road, Oxford OX2 9LF</td> </tr> </table>	1x SAE for return of image if required.	Optional	Membership Form(s), & fee (s)	£	Entry Form & fees Entry Fees £	£	Number of members paid on-line:		Number of lengths of Bunting _____	£	Number of flags ordered _____	£	Number of Banners ordered _____	£	Number of Car stickers ordered _____	£	TOTAL cheque enclosed	£	Cheques Payable to: 'Artweeks'		Post entries too: Oxfordshire Artweeks,		8 Hazel Road, Oxford OX2 9LF	
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